

Memorandum of Understanding Between the  
United Faculty of Florida – Lake-Sumter State College  
and the Lake-Sumter State College District Board of Trustees  
**Subject: QEP Participant Stipends**

Based on the Quality Enhancement Plan (QEP) developed by LSSC and approved by the Southern Association of Colleges and Schools Commission on Colleges in June 2021, the following adjustments will be implemented for QEP participants beginning fall term 2021. Each stipend position is supervised by the Dean of Library and Learning Services.

**1. Information Literacy Ambassadors.**

Faculty appointed to serve as Information Literacy Ambassadors (ILAs) for the QEP will receive an hourly stipend based on the special projects rate of pay (\$38/hour) to the extent the assignment requires that they work on such duties beyond their scheduled weekly hours (37.5 hour for Librarians and 35 hours for non-Librarians). This includes Librarians as well as non-Librarian faculty who have completed the ILA Training. To receive the stipend, the faculty member will be required to submit documentation establishing the hours spent devoted to this assignment in excess of their weekly scheduled hours.

**2. Additional Conditions.**

- A. The College will determine the objectives, responsibilities, and performance obligations applicable to Information Literacy Ambassadors, and the College will be solely responsible for evaluating each faculty member's performance according to those objectives, responsibilities, and obligations.
- B. The College shall determine the number of Information Literacy Ambassadors, if any, to appoint at any given time. The College reserves the exclusive right to appoint Information Literacy Ambassadors, as well as the exclusive right to remove faculty members from such appointments.
- C. This MOU shall not apply retroactively and no stipend shall be paid for any prior service or prior certifications received. This MOU expires as of the revision or conclusion of the current QEP.

  
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Chief Negotiator – LSSC  
10-21-2021  
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Date

  
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Chief Negotiator – UFF LSSC  
10/27/2021  
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Date